



PLAN FOR REOPENING NOTRE DAME PRESCHOOL

We at Notre Dame Preschool are thrilled to reopen our doors to your kiddos! In order to do so safely we must follow protocol set out by the Diocese of Columbus, CDC, and State and Local Boards of Education and Health.

We will begin phase in for preschool the week of Sept 1st- 4th. The first full day will be September 8th. Parents will be provided their specific schedule ahead of time.

We must operate under reduced staff to child ratio at this time. The preschool will reopen with 9 students per class. At this time, no more than 9 children may be in 1 room.

Employees must perform daily health checks. The temperatures of all staff members and children will be assessed using a no contact thermometer upon entering the building. Any person with a temperature above 100 degrees will not be permitted in the building. Temperatures will be re- checked midday for full day students.

Staff members are required to wear face coverings. We will be wearing coverings that have a clear window or a shield so children can see our facial expressions. Preschool children are not required to wear facemasks, unless they ride the bus. You may send your child in a mask or face shield if you prefer.

Staff and children will be required to wash their hands upon entering the building and frequently throughout the day. Hand sanitizer will also be available. Staff will wear gloves when preparing and serving food, when cleaning and sanitizing, and when in contact with bodily fluids. Specific times of day for handwashing include, but are not limited to:

- Upon arrival
- Upon returning from outside
- After toileting or assisting with toileting
- Upon reentry of classroom
- After contact with bodily fluids
- After cleaning or sanitizing
- Before eating or serving food
- When hands are visibly soiled
- Prior to departure

We will be using the separate preschool doors for drop off, and staggering dismissal times in front of the school to encourage social distancing. Caregivers should wear a mask when picking up and dropping off, and are not permitted in the classroom. Drop off will be 7:45-8:00. Please notify us if you are arriving late so we can have a staff member meet you at the door to do a health check.

At this time, visitors to the classroom are limited to appointment only. We will still allow caregivers to volunteer once they have completed the Protecting God's Children Course and fingerprinting. Volunteers will be scheduled ahead of time. Volunteers will be required to wear proper face coverings and complete health assessment prior to entering the classroom.

Children will be eating meals in the classroom as well and staggering playground times. This is to prevent groups of children from mixing and to encourage social distancing.

We will not be able to accept classroom snacks brought in from home at this time. Consequently, we will be requiring a snack fee this year to defray the cost.

Children will have assigned seats, cubbies, and individualized art materials to limit contact. We will also have a toy germ bin for items that need to be removed and sanitized.

Children will be permitted to bring in a filled water bottle as the water fountain will only be used when re-filling a bottle.

We will use visual cues to promote social distancing.

There will be no field trips or programs away from Notre Dame scheduled at this time.

Classroom materials will be sanitized during nap time, at the end of the day, and as needed. The playground will be sanitized after each group of children.

It is very important at this time that families exercise extreme caution when a child appears ill. If a child exhibits any of the COVID symptoms prior to arrival at school, caregivers should immediately seek care and not send the child to school. Symptoms include, but are not limited to:

- Fever
- Dry cough
- Aches and pains
- Sore throat
- Diarrhea
- Conjunctivitis
- Headache
- Loss of taste or smell
- Difficulty breathing or shortness of breath

If a child presents symptoms while in attendance at our program, a caregiver will be notified for pick up immediately. The child will be separated from the group and remain with a staff member until picked up. If a staff member or child tests positive for COVID, the classroom will need to be closed and exposed children remain at home for a minimum of 48 hours while the classroom undergoes extensive cleaning.

Families, caregivers, and staff must notify the school if their child has been diagnosed or exposed to COVID-19.

The local health department will be notified of any confirmed cases. We will work with the local health department to identify potentially infected students or exposed individuals to ensure the health and safety of all children and families. We will notify families through our messaging system of possible exposure, however, to ensure the confidentiality of the students and staff we will not release the names of any one who tests positive.

This plan is fluid and is subject to change as needed. We appreciate your understanding of the necessary changes during this time. We look forward to welcoming your kiddo safely to the Notre Dame family!

Please feel free to contact me with any questions or concerns.

God Bless,

Kendra Rutman

Director

Notre Dame Preschool