



Admission Checklist

To be completed prior to admission:

- _____ Completed Preschool Application
- _____ \$30 Registration Fee
- _____ Copy of Birth Certificate
- _____ Copy of Social Security Card
- _____ Completed Child Medical Statement
- _____ Shot Records
- _____ Step up to Quality Income Eligibility Screening Tool
- _____ Step up to Quality Family Information Form

To be completed after admission:

- _____ Register for FACTS Management Tuition Payment System
- _____ DIAL-4 screen (to be scheduled by preschool staff)
- _____ ASQ-SE-2 Form
- _____ ASQ3 Form
- _____ Handbook/Discipline Policy Signature